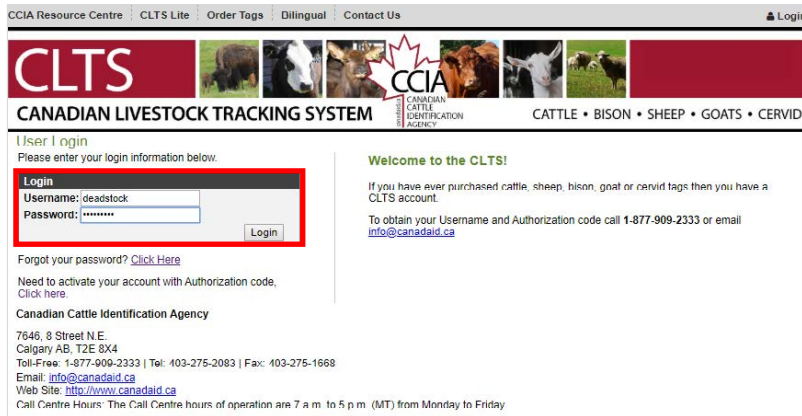


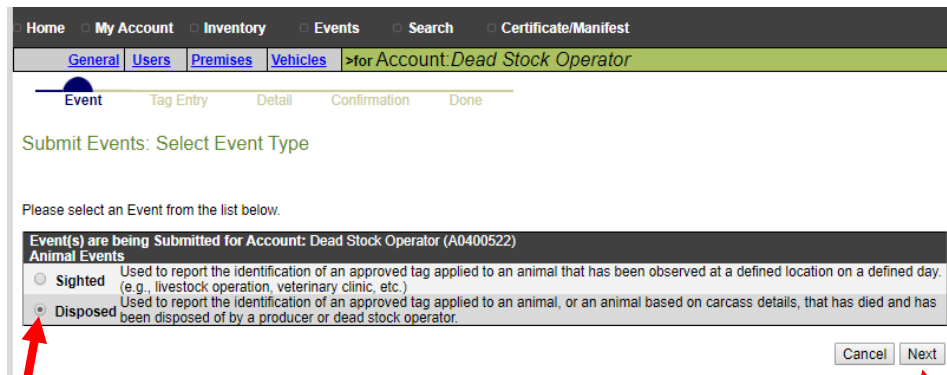
**Disposed: Used to report the identification of an approved tag/indicator applied to an animal, or an animal based on carcass details, that has died and has been disposed of by a producer or dead stock operator.**

**Login to [clts.canadaid.ca](http://clts.canadaid.ca).** If you do not know your username or password, contact CCIA at [info@canadaid.ca](mailto:info@canadaid.ca) or 1-877-909-2333.



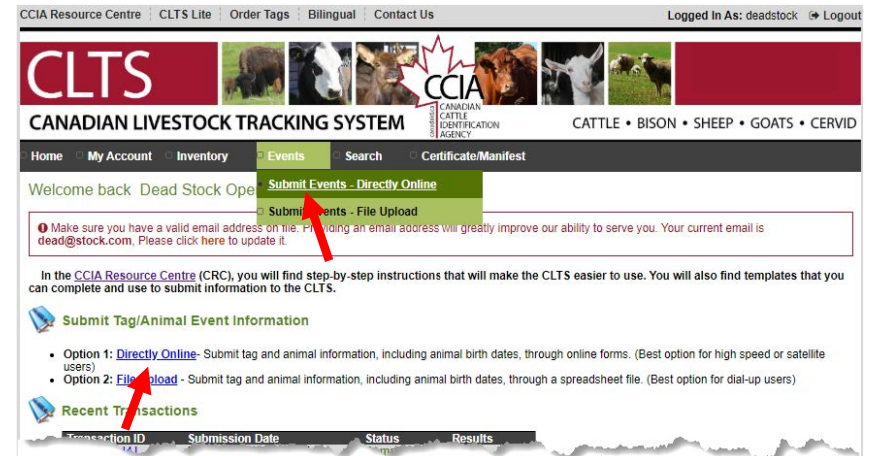
BOX 1

Select **Disposed**, then click **Next**.



BOX 3

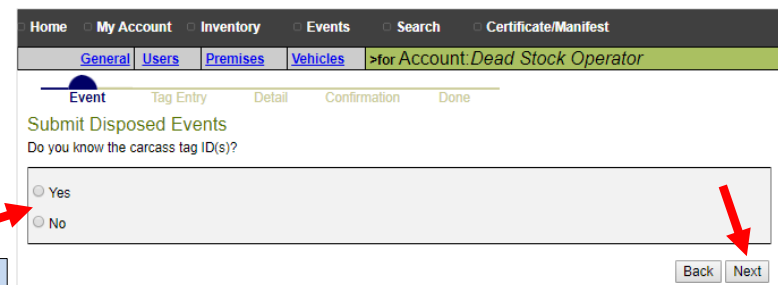
Click **Submit Events - Directly Online**.



BOX 2

The system will ask if you know the carcass tag/indicator ID(s). Select **YES** or **NO**, then click **Next**.

**Yes** - will continue to the steps to submit a **Disposed** event using individual approved tag/indicator numbers (see Box 11).  
**No** - will continue to the steps to submit a **Disposed** event using carcass details.



BOX 4

If you selected **NO**, the system will direct you to the **Disposed Details** screen.

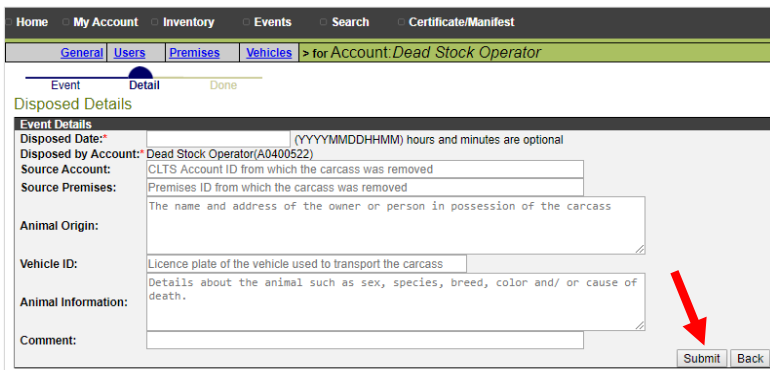
Although only the following information is required, we recommend entering as many details as possible:

**Disposed Date:** the date and time (hours and minutes are optional) that the animal died or was slaughtered.

**Disposed by Account:** Your account name and number will appear automatically.

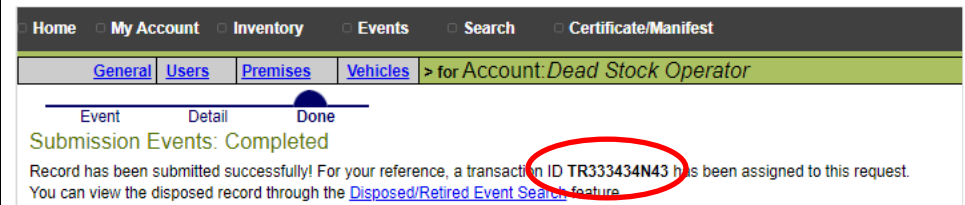
Two new fields “Carcass Number” and “Quantity” will be added for Disposed events without a tag ID

Once all of your information has been entered, confirm it is correct, then click **Submit**.



BOX 5

A **transaction ID** has been assigned to your submission. It is recommended to make note of the transaction ID in your records, and to check your transaction status by clicking on the transaction ID to ensure the information processes successfully.



BOX 6

If you selected **YES**, the system will direct you to the **Submit Events: Animal/Tag Selection** screen.

There are **six** options to choose from to add tags/indicators to your list. All of the options can be used to create your list, but only one option can be used at a time.

Enter the tag/indicator number(s), then click **Add Tags to List**.

**Submit Events: Animal/Tag Selection**

To add tags, select one of the options below; enter the tag number(s) then click Add Tags to List.  
 To remove tags, select one of the options below; enter the tag number(s) then click Remove Tags From List. Note: Only tags that are already on the list can be removed.  
 Continue this process until your list is complete. Then click Next.

Tag: CCIA  
 Tag Range: CCIA Range Start Range End  
 Tag Range: CCIA Range Start with Quantity  
 Spreadsheet File(CSV, XLS, XLSX): Choose File No file chosen  
 Select from Unused Tag Inventory:  
 Select from Animal Inventory:

Add Tags to List Remove Tags from List

<< Back Next >>

**List of Tags Associated with the Event**  
 Currently no tags have been entered.

BOX 7

The tag/indicator number(s) will appear at the bottom of the screen under **List of Tags Associated with the Event**. Repeat the process until all tags/indicator are added to your list.

Once your list is complete, click **Next**.

<< Back Next >>

**List of Tags Associated with the Event**

<<Hide List of Tags to Associate with the Event					
Action	Entry Type	Details	Division	File Name	Count
Add	Tag	00 0124000299972664 (CCIA)	Beef		1
Add	Tag	00 0124000299972755 (CCIA)	Beef		1
Add	Tag	00 0124000299972801 (CCIA)	Beef		1

BOX 8

If you have more than one tag/indicator on your list, the below options will appear. If you have only entered one tag/indicator, the system will take you to the Event Details screen (see Box 11).

**Same for All Tags** will apply the same disposed details to all tags/indicators.  
**Not Same for All Tags** will allow you to apply different disposed details to each tag/indicator.

Home My Account Inventory Events Search Certificate/Manifest

General Users Premises Vehicles >for Account:Dead Stock Operator

Event Tag Entry **Detail** Confirmation Done

**Submit Events: Event Details**

You have selected multiple Tags/Animals to associate with the Event. Will the details of the Event be the same for all 3 tags?

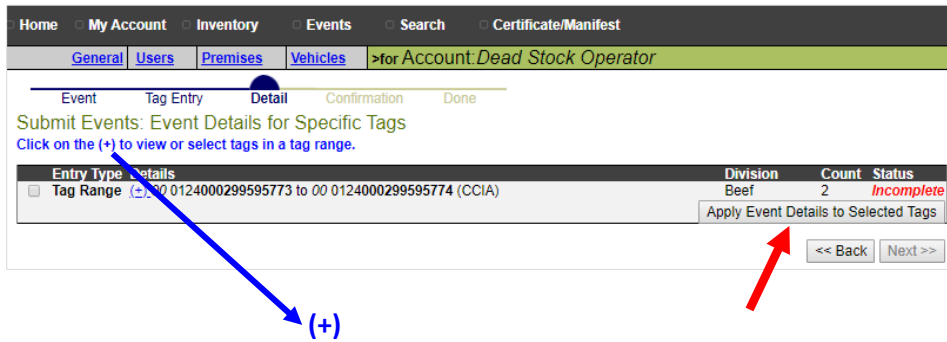
Same for All Tags Not Same for All Tags

<< Back

BOX 9

If you clicked Not same for all tags, select tag/indicator(s) to enter details for. If needed, click the **blue plus sign** to view all numbers in a range.

Once selected, click **Apply Event Details to Selected Tags**.



Home | My Account | Inventory | Events | Search | Certificate/Manifest

General | Users | Premises | Vehicles | >for Account: *Dead Stock Operator*

Event | Tag Entry | **Detail** | Confirmation | Done

Submit Events: Event Details for Specific Tags  
Click on the (+) to view or select tags in a tag range.

Entry Type	Details	Division	Count	Status
<input type="checkbox"/> Tag Range (+)	00 0124000299595773 to 00 0124000299595774 (CCIA)	Beef	2	Incomplete

Apply Event Details to Selected Tags

<< Back | Next >>

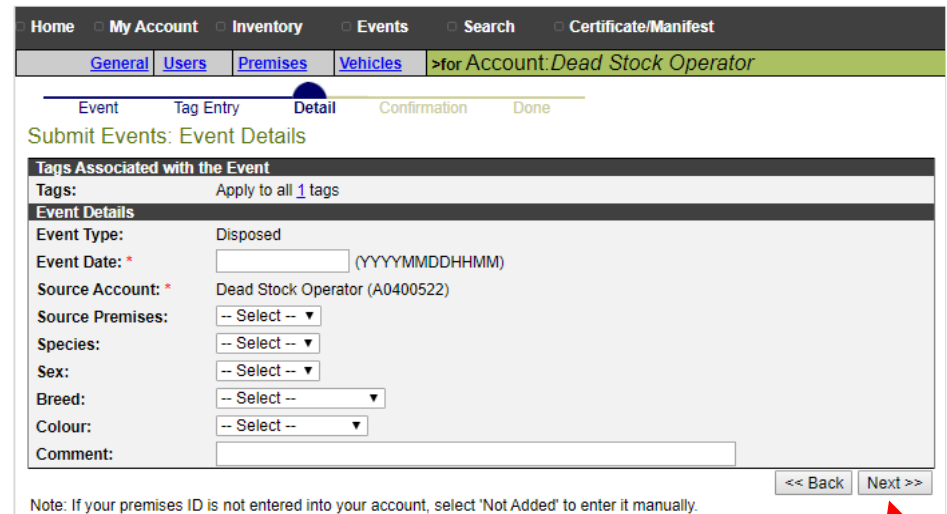
BOX 10

If you clicked Same for All Tags or are on the next step for Not Same for All Tags, the following screen will appear. Although only the below information is required, we recommend entering as many details as possible:

**Event Date:** select the date the animals were disposed from the pop-out calendar.

**Source Account:** Your account name and number will appear automatically.

Once all your information has been entered, confirm it is correct, then click **Apply to All OR Next**.



Home | My Account | Inventory | Events | Search | Certificate/Manifest

General | Users | Premises | Vehicles | >for Account: *Dead Stock Operator*

Event | Tag Entry | **Detail** | Confirmation | Done

Submit Events: Event Details

**Tags Associated with the Event**

Tags: Apply to all 1 tags

**Event Details**

Event Type: Disposed

Event Date: \*  (YYYYMMDDHHMM)

Source Account: \* Dead Stock Operator (A0400522)

Source Premises: -- Select --

Species: -- Select --

Sex: -- Select --

Breed: -- Select --

Colour: -- Select --

Comment:

<< Back | **Next >>**

Note: If your premises ID is not entered into your account, select 'Not Added' to enter it manually.

BOX 11

Next step for Not Same for All Tags:  
 The tags/indicators you applied information to will show **Complete** in the Status column. Continue the previous Not Same for All Tags steps until all tags/indicators show Complete, then click **Next** or **Confirm and Submit**.

Home | My Account | Inventory | Events | Search | Certificate/Manifest  
 General | Users | Premises | Vehicles | >for Account:Dead Stock Operator

Event | Tag Entry | Detail | **Confirmation** | Done

**Submit Events: Confirmation**  
 Please confirm the details below

**Event Submission Summary**  
 Event Type: Disposed  
 Tag/Animal Count: 2 Tags  
 Submitted For: Dead Stock Operator (A0400522)  
 Submitted by: Dead Stock Operator (A0400522)  
 Submission Date: 01-Nov-2019 14:58 MDT

**Verification Statement:**  
 Please ensure that you have reviewed the **EVENT DETAILS**, including the **TAG START** and **TAG END**.  
 By clicking **CONFIRM AND SUBMIT** you are verifying and declaring that the information you are submitting is correct and accurate.

**Event Details**

Line#	Event Type	Event Date	Tag Type	Tag Start	Tag End	Source Account	Source Premises	Species	Sex	Breed	Colour	Comment
1	Disposed	201910070000	CCIA	00 0124000299595773		A0400522						
2	Disposed	201910070000	CCIA	00 0124000299595774		A0400522						

<< Back | **Confirm and Submit**

BOX 12

Same for All Tags and Not Same for All Tags:  
**Review and confirm** the event details, if correct, click **Confirm and Submit**. If changes are needed, click **Back**.

Home | My Account | Inventory | Events | Search | Certificate/Manifest  
 General | Users | Premises | Vehicles | >for Account:Dead Stock Operator

Event | Tag Entry | Detail | **Confirmation** | Done

**Submit Events: Confirmation**  
 Please confirm the details below

**Event Submission Summary**  
 Event Type: Disposed  
 Tag/Animal Count: 2 Tags  
 Submitted For: Dead Stock Operator (A0400522)  
 Submitted by: Dead Stock Operator (A0400522)  
 Submission Date: 01-Nov-2019 14:58 MDT

**Verification Statement:**  
 Please ensure that you have reviewed the **EVENT DETAILS**, including the **TAG START** and **TAG END**.  
 By clicking **CONFIRM AND SUBMIT** you are verifying and declaring that the information you are submitting is correct and accurate.

**Event Details**

Line#	Event Type	Event Date	Tag Type	Tag Start	Tag End	Source Account	Source Premises	Species	Sex	Breed	Colour	Comment
1	Disposed	201910070000	CCIA	00 0124000299595773		A0400522						
2	Disposed	201910070000	CCIA	00 0124000299595774		A0400522						

<< Back | **Confirm and Submit**

BOX 13

A **transaction ID** has been assigned to your submission. It is recommended to make note of the transaction ID in your records, and to check your transaction status by clicking on the transaction ID to ensure the information processes successfully.

Home | My Account | Inventory | Events | Search | Certificate/Manifest  
 General | Users | Premises | Vehicles | >for Account:Dead Stock Operator

Event | Tag Entry | Detail | Confirmation | **Done**

**Submit Events: Done**  
 Your request has been submitted for processing

For your reference, the transaction ID **TR333434J4J** has been assigned to this request. You can view the status of this request through the [Request History](#) feature, or you can [submit other Events](#).

**PLEASE NOTE:** It is recommended that users check the status of the Transaction ID numbers (through the Request History) to ensure files were successfully processed.

BOX 14

For more CLTS database user guides, visit [support.canadaid.ca](http://support.canadaid.ca)