

## 6. Transaction Status and Results

All successful submissions to the Canadian Livestock Tracking System (CLTS) database receive a transaction ID. The transaction ID begins with the letters TR and is followed by 9 alpha-numeric characters and can be used to retrieve transaction details. Receiving a transaction ID does not guarantee that your information processed successfully so checking the results of your transaction is key to ensuring there are no errors.

There are a few options for viewing transactions; you can immediately view after your submission, click a link on the home page, or you can search using a transaction ID or details of the transaction. Click the option below to be taken to the appropriate instructions.

[Immediately After Submission](#)

[Home Page Links](#)

[Transaction ID](#)

[Transaction Details](#)

## Immediately After Submission

1. Immediately after submitting information to the CLTS database, the confirmation screen will provide you with a Transaction ID. Click the **Transaction ID**.

**Directly Online** confirmation screen:

Home My Account Events Search Certificate/Manifest

General Users Premises Vehicles Inventory Protocol >for Account: Producer

Event Tag Entry Detail Confirmation Done

**Submit Events: Done**

Your request has been submitted for processing.

For your reference, the transaction ID [TR3333X6GEK](#) has been assigned to this request. You can view the status of this request through the [Request History](#) feature, or you can [submit other Events](#).

**PLEASE NOTE: It is recommended that users check the status of the Transaction ID numbers (through the Request History) to ensure files were successfully processed.**

A receipt is sent to you via email. You can click [here](#) to view a printer friendly receipt and print it.

**File Upload** confirmation screen:

Home My Account Events Search Certificate/Manifest

**File Upload Complete**

The file has been submitted for Account Tag Distributor/Dealer (A0303423) . For your reference, the Transaction ID [TR3333X6HRP](#) has been assigned to this request.

You can view the status of this request through the [Request History feature](#) , or you can [Submit Another File](#).

2. The **Request Details** screen will appear and display the file details for the transaction. If your transaction has not yet begun processing, the **Processing Status** will show **Pending**, which means your transaction is waiting in the queue. Alternatively, if it has begun processing but is not yet complete, you will see the **Processing Status** as **Processing**.

CCIA Resource Centre | CLTS Lite | Bilingual | Contact Us Logged In As: dadproducer | Logout

*Canadian Livestock Tracking System* Canadian Cattle Identification Agency

Home | My Account | Events | Search | Certificate/Manifest

### Request Details

| File Details              |  |
|---------------------------|--|
| <b>Transaction ID:</b>    | TR3333X6KT9  |
| <b>Submission Type:</b>   | File Upload  |
| <b>Source Name:</b>       | 2017 Calf Birthdates.xlsx  |
| <b>Source Format:</b>     | CCIA Data Loading  |
| <b>Mime-Type:</b>         | text/plain   |
| <b>File Size:</b>         | 296 bytes  |
| <b>Record Count:</b>      | 2  |
| <b>Digest (SHA-1):</b>    | LzVf3p4Qv5KitdwGqC6yIBJTEII=   |
| <b>Submitted By:</b>      | <a href="#">DadProducer</a> at <a href="#">Producer</a> for Account <a href="#">Producer</a> |
| <b>Submission Date:</b>   | 08-Mar-2017 15:00 MST  |
| <b>Request Priority:</b>  | Priority 1 - Processed within 0.25 hours from submission time                                |
| <b>Processing Status:</b> | <b>Pending</b>   |
| <b>Processed Date:</b>    |  |
| <b>Archive Status:</b>    | Online   |

[Back](#)

3. Once your file has finished processing and the status is **Completed**, the **Request Record Details** will appear.
  - a. To view or download the records of the transaction, click **Display Records** or **Download Records** for the preferred category. If there are errors on the transaction, there will be a link to view the error records.
  - b. For a transaction that requires deactivation, click the **Deactivate All Events** button. For the deactivation user guide, [click here](#).
  - c. For transactions that qualify, the **Create a birth certificate** button will appear. For the birth date certificate user guide, [click here](#).
  - d. To return to the confirmation screen, click **Back**.

**Request Details**

File Details

**Transaction ID:** TR3333X8KT9  
**Submission Type:** File Upload  
**Source Name:** 2017 Calf Birthdates.xlsx  
**Source Format:** CCIA Data Loading  
**Mime-Type:** text/plain  
**File Size:** 298 bytes  
**Record Count:** 2  
**Digest (SHA-1):** LzVf3p4Qv5KitdwGqC8yIBJTEll=  
**Submitted By:** [DadProducer](#) at [Producer](#) for Account [Producer](#)  
**Submission Date:** 08-Mar-2017 15:00 MST  
**Request Priority:** Priority 1 - Processed within 0.25 hours from submission  
**Processing Status:** **Completed**  
**Processed Date:** 08-Mar-2017 15:10 MST  
**Archive Status:** Online

**Request Record Details**

| Category                  | Record Count | Display Record(s)                 | Download Record(s)                 |
|---------------------------|--------------|-----------------------------------|------------------------------------|
| <b>Error Records:</b>     | 1            | <a href="#">Display Record(s)</a> |                                    |
| <b>On Hold Records:</b>   | 0            |                                   |                                    |
| <b>Processed Records:</b> | 2            | <a href="#">Display Record(s)</a> | <a href="#">Download Record(s)</a> |
| <b>All Records:</b>       | 2            | <a href="#">Display Record(s)</a> | <a href="#">Download Record(s)</a> |

Source information above is provided in the standard csv file format.

4. If you clicked **Display Records**, the following will appear:

a. If there are no errors, you will see the screen below. To view more information, move the scroll bar to the right.

The details below shows the **Processed Records** for dadproducer\_260220150958.csv

| Line# | COMMENT                           | COLOUR | SOURCE_ACCOUNT | EVENT_TYPE | TAG_TYPE | TAG_END | SEX | EVENT_DATE   | DOB_METHOD | TAG_START             | BR |
|-------|-----------------------------------|--------|----------------|------------|----------|---------|-----|--------------|------------|-----------------------|----|
| 1     | Processed: Successfully Processed |        | A0397991       | Birthdate  | C        |         | B   | 201102050100 | CS         | 000000124000299971344 |    |

<< Request Details

b. If there are errors, the error code and message will appear. To view more information, move the scroll bar to the right.

c. If you are unsure of what an error message means or how to correct it, click [HERE](#) for a list of common error messages and their solutions, or feel free to contact [CCIA](#).

d. Click here, to return to the **Request Details** screen.

Click [HERE](#) for a list of common errors and their solutions.

The details below shows the **Error Records** for DadProducer\_201109021107.csv

| Resolved | Line# | SPECIES | TAG_TYPE | STATUS | SEX | SOURCE_PREMISES | DOB      | EVENT_DATE | TAG_END | DOB_METHOD | TAG_START              | BREE |
|----------|-------|---------|----------|--------|-----|-----------------|----------|------------|---------|------------|------------------------|------|
|          | 3     |         | C        | !      |     |                 | 20090303 |            |         | CS         | 00<br>0124000300000000 |      |

! E1404 - Account A0397991 is not the issued destination account for tag 0000001240003000000000.

<< Request Details

This concludes **Immediately after Submission**, to return to the main menu [click here](#).

## Home Page Links

1. If you are already logged into the CLTS database, go to the next step. If you are not logged in, go to [www.clia.livestockid.ca](http://www.clia.livestockid.ca). Enter your **Username** and **Password**, then click **Login**. Skip to [step 3](#).

CCIA Resource Centre | CLTS Lite | Bilingual | Contact Us | Login

### Canadian Livestock Tracking System

### User Login

Please enter your login information below.

**Login**

**Username:** dadproducer

**Password:** .....

Login

Forgot your password? [Click Here](#)

Need to activate your account with Authorization code, [Click here](#).

**Canadian Cattle Identification Agency**  
7646, 8 Street N.E.  
Calgary AB, T2E 8X4  
Toll-Free: 1-877-909-2333 | Tel: 403-275-2083 | Fax: 403-275-1668  
Email: [info@canadaid.ca](mailto:info@canadaid.ca)  
Web Site: <http://www.canadaid.ca>  
Call Centre Hours: The Call Centre hours of operation are 7 a.m. to 5 p.m. (MT) from Monday to Friday.  
Alberta Field Representatives: Click [here](#) to find your local representative.

2. Click the **Home** heading.

CCIA Resource Centre | CLTS Lite | Bilingual | Contact Us Logged In As: dadproducer | Logout

**Canadian Livestock Tracking System** Canadian Cattle Identification Agency

Home
  My Account
  Events
  Search
  Certificate/Manifest

[General](#)
[Users](#)
[Premises](#)
[Vehicles](#)
[Inventory](#)
[Protocol](#)
 >for Account: *Producer*

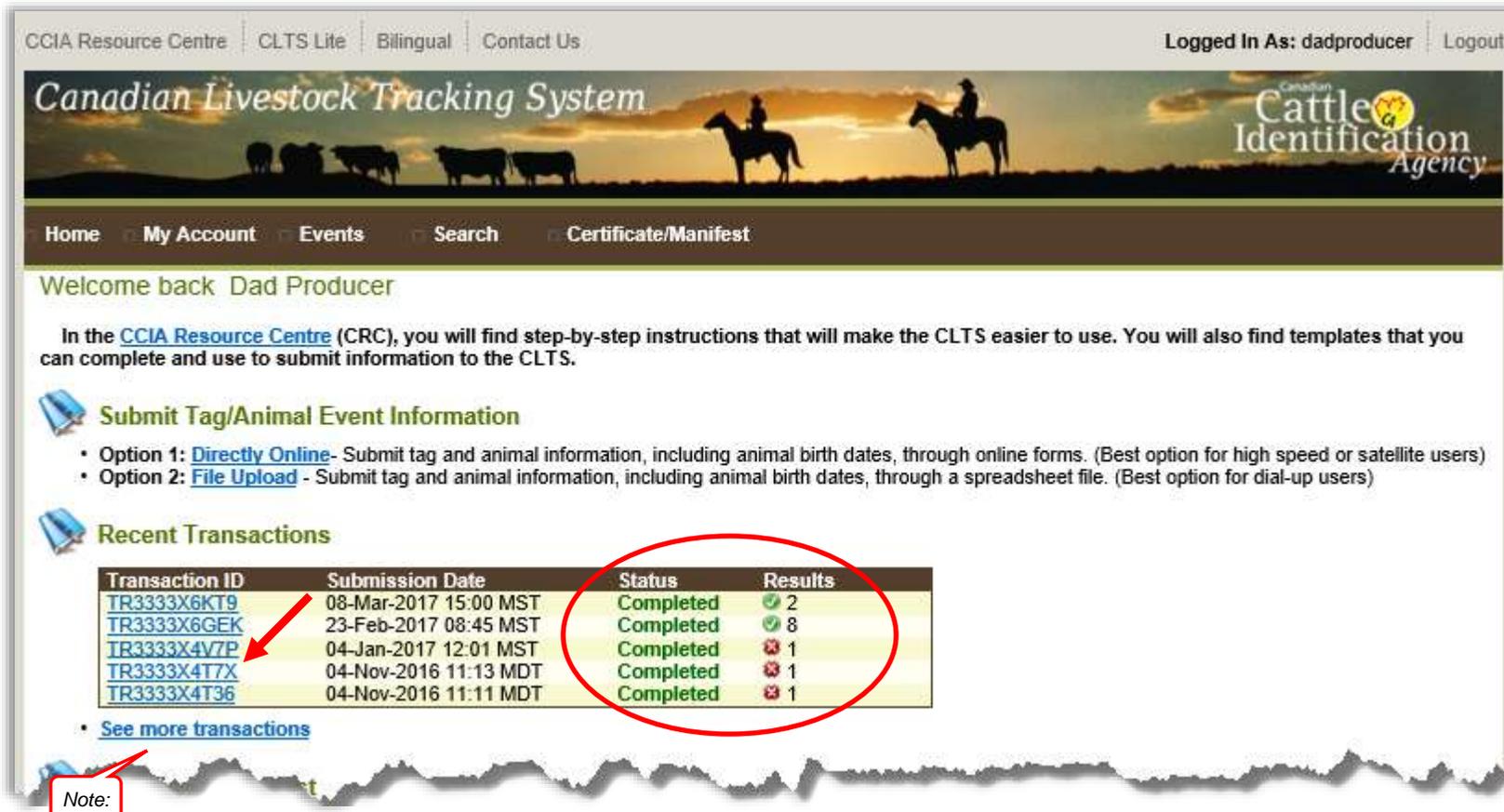
### General Account Information

| Account Details                           |               |
|---|---------------|
| <b>Account ID:</b>                        | A0397991      |
| <b>Account Alias(es):</b>                 |               |
| <b>Account Name:</b>                      | Producer      |
| <b>Status:</b>                            | Active        |
| <b>Account Type:</b>                      | Individual    |
| <b>Operation Type(s):</b>                 | Producer      |
| <a href="#">Edit Details/Contact Info</a> |               |
| Account Contact Information               |               |
| <b>Contact Name:</b>                      | Davey Jones   |
| <b>Business Number:</b>                   | (403)275-2000 |
| <b>Fax Number:</b>                        | (403)275-1668 |
| <b>Cell Number:</b>                       | (403)225-1236 |

3. On the **Home** page, you will see a list of your 5 latest transactions under the **Recent Transactions** heading. From this screen, you can see the status of your transaction and if there are any errors. To view more specific details, or to review errors, click the **Transaction ID**.

Under the Results heading, a  appears beside the successful record count, and a  appears beside the record count that returned an error.

*Note: If you do not see the transaction ID that you wish to review, click where it says See more transactions and you will be taken to the Request History search screen. [Click here](#) for details on how to use the Request History search by Transaction ID function.*



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## Canadian Livestock Tracking System

Home | My Account | Events | Search | Certificate/Manifest

Welcome back Dad Producer

In the [CCIA Resource Centre](#) (CRC), you will find step-by-step instructions that will make the CLTS easier to use. You will also find templates that you can complete and use to submit information to the CLTS.

 **Submit Tag/Animal Event Information**

- Option 1: [Directly Online](#) - Submit tag and animal information, including animal birth dates, through online forms. (Best option for high speed or satellite users)
- Option 2: [File Upload](#) - Submit tag and animal information, including animal birth dates, through a spreadsheet file. (Best option for dial-up users)

 **Recent Transactions**

| Transaction ID              | Submission Date       | Status    | Results   |
|-----------------------------|-----------------------|-----------|---|
| <a href="#">TR3333X6KT9</a> | 08-Mar-2017 15:00 MST | Completed |  2 |
| <a href="#">TR3333X6GEK</a> | 23-Feb-2017 08:45 MST | Completed |  8 |
| <a href="#">TR3333X4V7P</a> | 04-Jan-2017 12:01 MST | Completed |  1 |
| <a href="#">TR3333X4T7X</a> | 04-Nov-2016 11:13 MDT | Completed |  1 |
| <a href="#">TR3333X4T36</a> | 04-Nov-2016 11:11 MDT | Completed |  1 |

[See more transactions](#)

**Note:**

4. If your file has finished processing and shows a **Completed** status, the **Request Record Details** will appear. If your transaction has not yet begun processing, the status will show **Pending**. If it has begun processing but is not yet complete, the status will show as **Processing**.
  - a. To view or download the records of the transaction, click **Display Records** or **Download Records** for the preferred category. If there are errors on the transaction, there will be a link to view the error records.
  - b. For a transaction that requires deactivation, click the **Deactivate All Events** button. For the deactivation user guide, [click here](#).
  - c. For transactions that qualify, the **Create a birth certificate** button will appear. For the birth date certificate user guide, [click here](#).
  - d. To return to the confirmation screen, click **Back**.

**Request Details**

**File Details**

**Transaction ID:** TR3333X8KT9  
**Submission Type:** File Upload  
**Source Name:** 2017 Calf Birthdates.xlsx  
**Source Format:** CCIA Data Loading  
**Mime-Type:** text/plain  
**File Size:** 298 bytes  
**Record Count:** 2  
**Digest (SHA-1):** LzVf3p4Qv5KitdwGqC8yIBJTEI=  
**Submitted By:** [DadProducer](#) at [Producer](#) for Account [Producer](#)  
**Submission Date:** 08-Mar-2017 15:00 MST  
**Request Priority:** Priority 1 - Processed within 0.25 hours from submission time  
**Processing Status:** **Completed**  
**Processed Date:** 08-Mar-2017 15:10 MST  
**Archive Status:** Online

**Request Record Details**

| Category                  | Record Count | Display Record(s)                 | Download Record(s)                 |
|---------------------------|--------------|-----------------------------------|------------------------------------|
| <b>Error Records:</b>     | 0            |                                   |                                    |
| <b>On Hold Records:</b>   | 0            |                                   |                                    |
| <b>Processed Records:</b> | 2            | <a href="#">Display Record(s)</a> | <a href="#">Download Record(s)</a> |
| <b>All Records:</b>       | 2            | <a href="#">Display Record(s)</a> | <a href="#">Download Record(s)</a> |

Source information above is provided in the standard csv file format.

5. If you clicked **Display Records**, the following will appear:

a. If there were no errors, you will see the screen below. To view more information, move the scroll bar to the right.

Home My Account Events Search Certificate/Manifest

The details below shows the Processed Records for dadproducer\_260220150958.csv

| Line# | COMMENT                           | COLOUR | SOURCE_ACCOUNT | EVENT_TYPE | TAG_TYPE | TAG_END | SEX | EVENT_DATE   | DOB | METHOD | TAG_START             | BR |
|-------|-----------------------------------|--------|----------------|------------|----------|---------|-----|--------------|-----|--------|-----------------------|----|
| 1     | Processed: Successfully Processed |        | A0397991       | Birthdate  | C        |         | B   | 201102050100 | CS  |        | 000000124000299971344 |    |

< a. >

<< Request Details

b. If there were errors, the error code and message will appear. To view more information, move the scroll bar to the right.

c. If you are unsure of what an error message means or how to correct it, click [HERE](#) for a list of common error messages and their solutions, or feel free to contact CCIA. [Click here](#) for CCIA contact information.

d. Click here, to return to the **Request Details** screen.

Home My Account Events Search Certificate/Manifest

Click [HERE](#) for a list of common errors and their solutions.

The details below shows the Error Records for Aug 2014 Cross Ref.xls

| Resolved | Line# | EVENT_TYPE                                       | EVENT_DATE   | SOURCE_ACCOUNT | TAG_START | TAG_TYPE | ALT_TAG   | ALT_TAG_TYPE | ALT_TAG2 | ALT_TAG_TYPE2 |
|----------|-------|--|--------------|----------------|-----------|----------|-----------|--------------|----------|---------------|
|          | 1     | E1803 - All tags have to be on the same account. |              |                |           |          |           |              |          |               |
|          |       | CROSSREF   | 201408151447 | A0397991       | 299972616 | C        | 299972657 | C            |          |               |

c. b. d. << Request Details

This concludes **Home Page Links**, to return to the main menu [click here](#).

## Transaction ID

1. If you are already logged into the CLTS database, go to the next step. If you are not logged in, go to [www.clia.livestockid.ca](http://www.clia.livestockid.ca). Enter your **Username** and **Password**, then click **Login**.

CCIA Resource Centre | CLTS Lite | Bilingual | Contact Us Login

*Canadian Livestock Tracking System*

**User Login**

Please enter your login information below.

**Login**

**Username:** dadproducer

**Password:** .....

Login

Forgot your password? [Click Here](#)

Need to activate your account with Authorization code, [Click here](#).

**Canadian Cattle Identification Agency**  
7646, 8 Street N.E.  
Calgary AB, T2E 8X4  
Toll-Free: 1-877-909-2333 | Tel: 403-275-2083 | Fax: 403-275-1668  
Email: [info@canadaid.ca](mailto:info@canadaid.ca)  
Web Site: <http://www.canadaid.ca>  
Call Centre Hours: The Call Centre hours of operation are 7 a.m. to 5 p.m. (MT) from Monday to Friday.  
Alberta Field Representatives: Click [here](#) to find your local representative.

2. Go to the **Search** heading, then click **Request History** from the drop-down menu.

CCIA Resource Centre | CLTS Lite | Bilingual | Contact Us Logged In As: dadproducer | Logout

**Canadian Livestock Tracking System**

Home | My Account | Events | **Search** | Certificate/Manifest

Welcome back Dad Producer

In the [CCIA Resource Centre](#) (CRC), you will find information that you can complete and use to submit your tag information.

**Submit Tag/Animal Event Information**

- Option 1: [Directly Online](#) - Submit tag information through satellite users
- Option 2: [File Upload](#) - Submit tag information through a spreadsheet file.

**Recent Transactions**

| Transaction ID              | Submission Date | Status    |
|-----------------------------|-----------------|-----------|
| <a href="#">TR3333X6PGF</a> | 23-Mar-2017     | Completed |
| <a href="#">TR3333X6NXQ</a> | 16-Mar-2017     | Completed |
| <a href="#">TR3333X6NCV</a> | 16-Mar-2017     | Completed |
| <a href="#">TR3333X6N4C</a> | 16-Mar-2017     | Completed |
| <a href="#">TR3333X6MXU</a> | 16-Mar-2017     | Completed |

**Search** dropdown menu items:

- Accounts
- Account Event Summary
- Animal Birth Dates
- Value Added Attribute Search
- Certificates/Manifest
- Premises
- Vehicles
- Request History (i.e. events submitted)**
- Tag/Animal History
- Group Movement History

3. The **Request History Search Criteria** screen will appear.

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*Canadian Livestock Tracking System*



Canadian  
**Cattle**  
 Identification  
 Agency

Home | My Account | Events | Search | Certificate/Manifest

### Request History Search Criteria

[<<Hide Request History Search Criteria](#)

**Transaction ID:**

**Search Details**

**User:**

**Submission Date Range:**  to  (YYYYMMDD)

**Submission Name:**  (ie. file name)

**Submission Type:**

**Status:**

**Results:**

**Transaction Count:**

4. Enter the transaction ID in the text box provided, then click **Search by Transaction ID**.

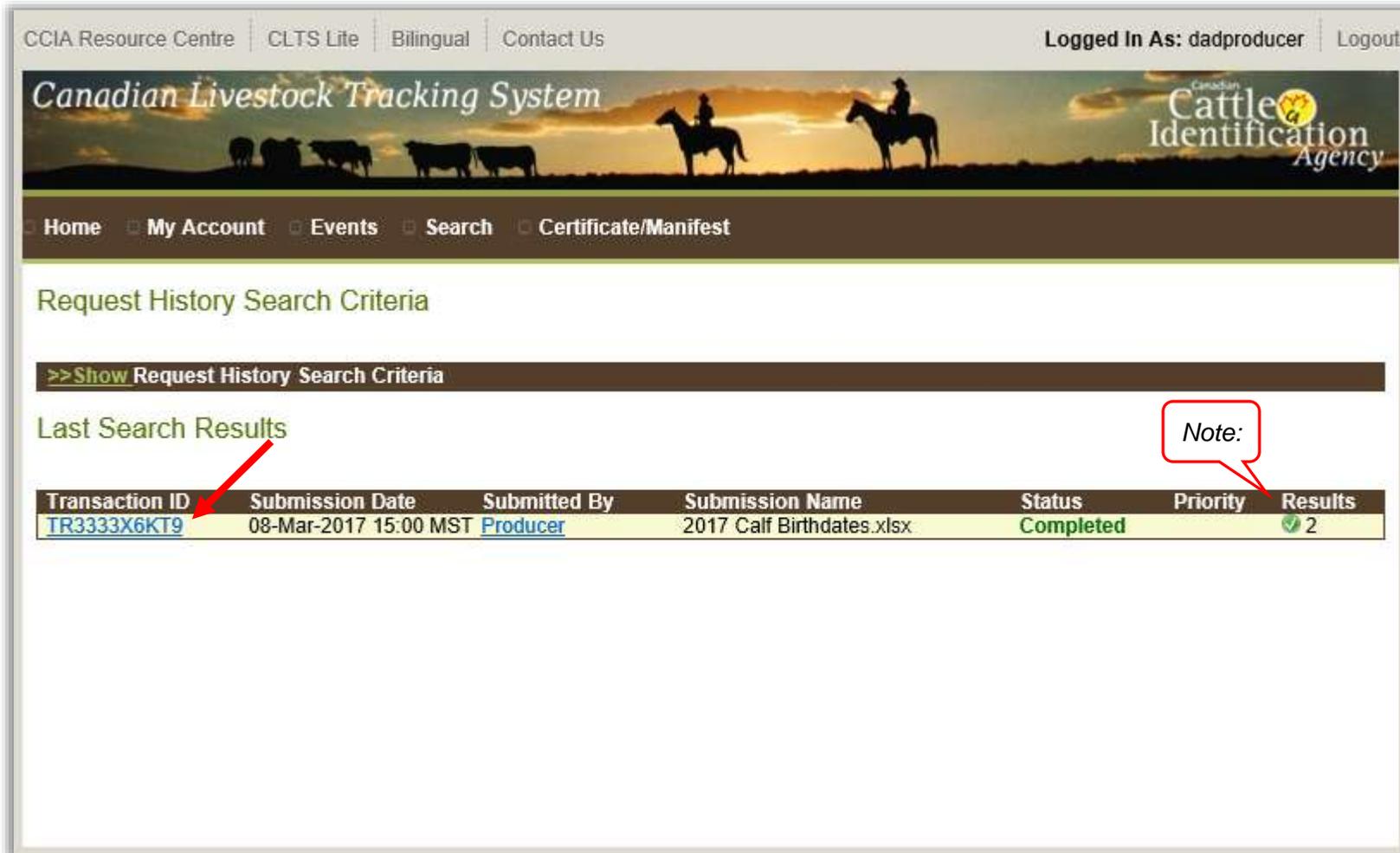
The screenshot shows the 'Request History Search Criteria' form. At the top, there is a navigation bar with links for Home, My Account, Events, Search, and Certificate/Manifest. Below this, the form title is 'Request History Search Criteria'. A sub-section is labeled '<<Hide Request History Search Criteria'. The 'Transaction ID:' field contains the value 'TR3333X6KT9', which is highlighted with a red box. To the right of this field are two buttons: 'Search by Transaction ID' and 'Clear'. A red arrow points to the 'Search by Transaction ID' button. Below the transaction ID field is a 'Search Details' section. It includes a 'User:' dropdown menu set to '-- All --', and a 'Submission Date Range:' field with '20170206' and '20170309' entered, followed by '(YYYYMMDD)'.

5. If the transaction ID you entered is not valid, you will receive the error message below. Check to see that you have entered the correct information, then try again. If you still receive an error message, [click here](#) for the instructions on how to search by transaction details.

The screenshot shows the 'Request History Search Criteria' form with an error message. The error message, 'Invalid data provided, please view details below.', is circled in red. Below the error message, the 'Transaction ID:' field contains the value 'TR3333HTVF', which is also circled in red. The 'Search by Transaction ID' and 'Clear' buttons are visible to the right. The 'Search Details' section is partially visible at the bottom.

6. If the transaction ID entered is valid, the search criteria will hide and the **Last Search Results** heading will appear revealing the results below. To view the details of the transaction, click the **Transaction ID**.

Note: Under the Results heading, a  appears beside the successful record count, and a  appears beside the error count.



The screenshot shows the CLTS web application interface. At the top, there are navigation links: CCIA Resource Centre, CLTS Lite, Bilingual, and Contact Us. The user is logged in as 'dadproducer'. The main header features the 'Canadian Livestock Tracking System' title and the Cattle Identification Agency logo. Below the header is a navigation menu with links for Home, My Account, Events, Search, and Certificate/Manifest. The main content area is titled 'Request History Search Criteria' and includes a button to '>> Show Request History Search Criteria'. Below this, the 'Last Search Results' section displays a table with one row of data. A red arrow points to the 'Transaction ID' column, and a red callout box labeled 'Note:' points to the 'Results' column.

| Transaction ID              | Submission Date       | Submitted By             | Submission Name           | Status    | Priority | Results   |
|-----------------------------|-----------------------|--------------------------|---------------------------|-----------|----------|---|
| <a href="#">TR3333X6KT9</a> | 08-Mar-2017 15:00 MST | <a href="#">Producer</a> | 2017 Calf Birthdates.xlsx | Completed |          |  2 |

7. If your file has finished processing and shows a **Completed** status, the **Request Record Details** will appear. If your transaction has not yet begun processing, the status will show **Pending**. If it has begun processing but is not yet complete, the status will show as **Processing**.
  - a. To view or download the records of the transaction, click **Display Records** or **Download Records** for the preferred category. If there are errors on the transaction, there will be a link to view the error records.
  - b. For a transaction that requires deactivation, click the **Deactivate All Events** button. For the deactivation user guide, [click here](#).
  - c. For transactions that qualify, the **Create a birth certificate** button will appear. For the birth date certificate user guide, [click here](#).
  - d. To return to the confirmation screen, click **Back**.

Home My Account Events Search Certificate/Manifest

### Request Details

**File Details**

**Transaction ID:** TR3333X6KT9  
**Submission Type:** File Upload  
**Source Name:** 2017 Calf Birthdates.xlsx  
**Source Format:** CCIA Data Loading  
**Mime-Type:** text/plain  
**File Size:** 298 bytes  
**Record Count:** 2  
**Digest (SHA-1):** LzVf3p4Qv5KitdwGqC8yIBJTEI=  
**Submitted By:** [DadProducer](#) at [Producer](#) for Account [Producer](#)  
**Submission Date:** 08-Mar-2017 15:00 MST  
**Request Priority:** Priority 1 - Processed within 0.25 hours from submission time  
**Processing Status:** **Completed**  
**Processed Date:** 08-Mar-2017 15:10 MST  
**Archive Status:** Online

**Request Record Details**

| Category                  | Record Count | Display Record(s)                 | Download Record(s)                 |
|---------------------------|--------------|-----------------------------------|------------------------------------|
| <b>Error Records:</b>     | 1            | <a href="#">Display Record(s)</a> |                                    |
| <b>On Hold Records:</b>   | 0            |                                   |                                    |
| <b>Processed Records:</b> | 2            | <a href="#">Display Record(s)</a> | <a href="#">Download Record(s)</a> |
| <b>All Records:</b>       | 2            | <a href="#">Display Record(s)</a> | <a href="#">Download Record(s)</a> |

Source information above is provided in the standard csv file format.

8. If you clicked **Display Records**, the following will appear:

a. If there were no errors, you will see the screen below. To view more information, move the scroll bar to the right.

Home My Account Events Search Certificate/Manifest

The details below shows the Processed Records for dadproducer\_260220150958.csv

| Line# | COMMENT                           | COLOUR | SOURCE_ACCOUNT | EVENT_TYPE | TAG_TYPE | TAG_END | SEX | EVENT_DATE   | DOB | METHOD | TAG_START             | BR |
|-------|-----------------------------------|--------|----------------|------------|----------|---------|-----|--------------|-----|--------|-----------------------|----|
| 1     | Processed: Successfully Processed |        | A0397991       | Birthdate  | C        |         | B   | 201102050100 | CS  |        | 000000124000299971344 |    |

< a. >

<< Request Details

b. If there were errors, the error code and message will appear. To view more information, move the scroll bar to the right.

c. If you are unsure of what an error message means or how to correct it, click [HERE](#) for a list of common error messages and their solutions, or feel free to contact CCIA. [Click here](#) for CCIA contact information.

d. Click here, to return to the **Request Details** screen.

Home My Account Events Search Certificate/Manifest

Click [HERE](#) for a list of common errors and their solutions.

The details below shows the Error Records for Aug 2014 Cross Ref.xls

| Resolved | Line# | EVENT_TYPE | EVENT_DATE                                       | SOURCE_ACCOUNT | TAG_START | TAG_TYPE | ALT_TAG   | ALT_TAG_TYPE | ALT_TAG2 | ALT_TAG_TYPE2 |
|----------|-------|------------|--|----------------|-----------|----------|-----------|--------------|----------|---------------|
|          | 1     | !          | E1803 - All tags have to be on the same account. |                |           |          |           |              |          |               |
|          |       | CROSSREF   | 201408151447                                     | A0397991       | 299972616 | C        | 299972657 | C            |          |               |

c. b. d. << Request Details

This concludes **Transaction ID**, to return to the main menu [click here](#).

## Transaction Details

1. If you are already logged into the CLTS database, go to the next step. If you are not logged in, go to [www.clia.livestockid.ca](http://www.clia.livestockid.ca). Enter your **Username** and **Password**, then click **Login**.

CCIA Resource Centre | CLTS Lite | Bilingual | Contact Us Login

*Canadian Livestock Tracking System*

**User Login**

Please enter your login information below.

**Login**

**Username:** dadproducer

**Password:** .....

Login

Forgot your password? [Click Here](#)

Need to activate your account with Authorization code, [Click here](#).

**Canadian Cattle Identification Agency**  
7646, 8 Street N.E.  
Calgary AB, T2E 8X4  
Toll-Free: 1-877-909-2333 | Tel: 403-275-2083 | Fax: 403-275-1668  
Email: [info@canadaid.ca](mailto:info@canadaid.ca)  
Web Site: <http://www.canadaid.ca>  
Call Centre Hours: The Call Centre hours of operation are 7 a.m. to 5 p.m. (MT) from Monday to Friday.  
Alberta Field Representatives: Click [here](#) to find your local representative.

2. Go to the **Search** heading, then click **Request History** from the drop-down menu.

CCIA Resource Centre | CLTS Lite | Bilingual | Contact Us | Logged In As: dadproducer | Logout

Canadian Livestock Tracking System

Home | My Account | Events | **Search** | Certificate/Manifest

Welcome back Dad Producer

In the [CCIA Resource Centre](#) (CRC), you will find many tools and resources that you can complete and use to submit your transactions.

**Submit Tag/Animal Event Information**

- Option 1: [Directly Online](#) - Submit transactions through the CLTS web interface. (Best option for high speed or satellite users)
- Option 2: [File Upload](#) - Submit tag information through a spreadsheet file. (Best option for dial-up users)

**Recent Transactions**

| Transaction ID              | Submission Date | Status    |
|-----------------------------|-----------------|-----------|
| <a href="#">TR3333X6PGF</a> | 23-Mar-2017     | Completed |
| <a href="#">TR3333X6NXQ</a> | 16-Mar-2017     | Completed |
| <a href="#">TR3333X6NCV</a> | 16-Mar-2017     | Completed |
| <a href="#">TR3333X6N4C</a> | 16-Mar-2017     | Completed |
| <a href="#">TR3333X6MXU</a> | 16-Mar-2017     | Completed |

Accounts

Account Event Summary

Animal Birth Dates

Value Added Attribute Search

Certificates/Manifest

Premises

Vehicles

**Request History (i.e. events submitted)**

Tag/Animal History

Group Movement History

3. The **Request History Search Criteria** screen will appear.

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*Canadian Livestock Tracking System*





Home | My Account | Events | Search | Certificate/Manifest

### Request History Search Criteria

[<<Hide Request History Search Criteria](#)

**Transaction ID:**

**Search Details**

**User:**

**Submission Date Range:**  to  (YYYYMMDD)

**Submission Name:**  (ie. file name)

**Submission Type:**

**Status:**

**Results:**

**Transaction Count:**

4. Under the **Search Details** section, there are seven options that can be used to narrow down a search for transactions.
- User:** If you have multiple users under your account, you can choose the user who submitted the information from the drop-down list.
  - Submission Date Range:** To view all transactions within a date range, enter the start date and end date in the fields provided.
  - Submission Name:** Enter the file name of the submission you are looking for. Leave blank if you want to make a general search.
  - Submission Type:** Choose the type of submission.
  - Status:** Choose the status of the transaction from the following options:
    - All- Select this to see all transactions.
    - Pending- Select this to see transactions that are waiting in the queue to be processed.
    - Processing- Select this to see transactions that are currently processing.
    - Completed- Select this to see transactions that have completed processing.
    - Deactivated- Select this to see transactions that have been deactivated.
    - On-Hold- Select this to see transactions that are waiting for a correction in order to be processed.
  - Results:** Choose by the results of the transaction, to see only transaction with, or without errors, or choose to view them all.
  - Transaction Count:** Gives you the quick option to narrow the search to the 20 most recent transactions.

The screenshot shows the 'Request History Search Criteria' form. It includes a navigation bar with 'Home', 'My Account', 'Events', 'Search', and 'Certificate/Manifest'. The main form has a 'Transaction ID' field (callout a), a 'Search by Transaction ID' button, and a 'Clear' button. Below this is the 'Search Details' section with several dropdown menus and input fields: 'User' (callout b), 'Submission Date Range' (20170206 to 20170309), 'Submission Name' (callout c), 'Submission Type' (callout d), 'Status' (callout e), 'Results' (callout f), and 'Transaction Count' (callout g). Each dropdown menu is shown with its options: 'User' has '-- All --', 'Submission Type' has '-- All --', 'Status' has '-- All --', 'Results' has '-- All --', 'Pending', 'Processing', 'Completed', 'Deactivated', 'On-Hold', and 'Transaction Count' has '-- All --' and '20 recent Transactions'. There are also 'Search by Details' and 'Clear' buttons at the bottom right.

5. Once you have entered or selected your criteria, click **Search by Details**.

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Home | My Account | Events | Search | Certificate/Manifest

### Request History Search Criteria

<<Hide Request History Search Criteria

**Transaction ID:**  Search by Transaction ID | Clear

**Search Details**

**User:** -- All -- ▾

**Submission Date Range:** 20161101 to 20170310 (YYYYMMDD)

**Submission Name:**  (ie. file name)

**Submission Type:** -- All -- ▾

**Status:** Completed ▾

**Results:** -- All -- ▾

**Transaction Count:** -- All -- ▾

Search by Details | Clear

6. If the transaction details you entered do not return any results, you will receive the message below. Check to see that you have entered the correct information, then try again. If you still do not receive any results, broaden your search by using fewer options and expanding your date range, then search again.

The screenshot displays the CLTS web application interface. At the top, there is a navigation bar with links for 'CCIA Resource Centre', 'CLTS Lite', 'Bilingual', and 'Contact Us'. On the right side of the navigation bar, it shows 'Logged In As: dadproducer' and a 'Logout' link. Below the navigation bar is a banner image featuring silhouettes of cattle and riders against a sunset background, with the text 'Canadian Livestock Tracking System' and the 'Canadian Cattle Identification Agency' logo. A secondary navigation bar contains links for 'Home', 'My Account', 'Events', 'Search', and 'Certificate/Manifest'. The main content area is titled 'Request History Search Criteria' and includes a link '>> Show Request History Search Criteria'. Below this, the section 'Last Search Results' is highlighted with a red oval, and it contains the message: 'No results found based on search criteria provided.'

7. If the transaction details entered match your account transactions, the search criteria will hide and the **Last Search Results** heading will appear revealing the results below. To view the details of the transaction, click the **Transaction ID**.

Note: Under the Results heading, a  appears beside the successful record count, and a  appears beside the error count.

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Canadian Livestock Tracking System


[Home](#) | [My Account](#) | [Events](#) | [Search](#) | [Certificate/Manifest](#)

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### Request History Search Criteria

[>> Show Request History Search Criteria](#)

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### Last Search Results

| Transaction ID              | Submission Date       | Submitted By             | Submission Name              | Status    | Priority | Results   |
|-----------------------------|-----------------------|--------------------------|------------------------------|-----------|----------|---|
| <a href="#">TR3333X6K</a>   | 08-Mar-2017 15:00 MST | <a href="#">Producer</a> | 2017 Calf Birthdates.xlsx    | Completed |          |  2 |
| <a href="#">TR3333X6GEK</a> | 23-Feb-2017 08:45 MST | <a href="#">Producer</a> | DadProducer_201702230842.csv | Completed |          |  8 |
| <a href="#">TR3333X4V7P</a> | 04-Jan-2017 12:01 MST | <a href="#">Producer</a> | DadProducer_201701041157.csv | Completed |          |  1 |
| <a href="#">TR3333X4T7X</a> | 04-Nov-2016 11:13 MDT | <a href="#">Producer</a> | DadProducer_201611041107.csv | Completed |          |  1 |
| <a href="#">TR3333X4T36</a> | 04-Nov-2016 11:11 MDT | <a href="#">Producer</a> | DadProducer_201611041105.csv | Completed |          |  1 |

Note:

8. If your file has finished processing and shows a **Completed** status, the **Request Record Details** will appear. If your transaction has not yet begun processing, the status will show **Pending**. If it has begun processing but is not yet complete, the status will show as **Processing**.
- To view or download the records of the transaction, click **Display Records** or **Download Records** for the preferred category. If there are errors on the transaction, there will be a link to view the error records.
  - For a transaction that requires deactivation, click the **Deactivate All Events** button. For the deactivation user guide, [click here](#).
  - For transactions that qualify, the **Create a birth certificate** button will appear. For the birth date certificate user guide, [click here](#).
  - To return to the confirmation screen, click **Back**.

Home My Account Events Search Certificate/Manifest

### Request Details

**File Details**

**Transaction ID:** TR3333X8KT9  
**Submission Type:** File Upload  
**Source Name:** 2017 Calf Birthdates.xlsx  
**Source Format:** CCIA Data Loading  
**Mime-Type:** text/plain  
**File Size:** 298 bytes  
**Record Count:** 2  
**Digest (SHA-1):** LzVf3p4Qv5KitdwGqC8yIBJTEI=  
**Submitted By:** [DadProducer](#) at [Producer](#) for Account [Producer](#)  
**Submission Date:** 08-Mar-2017 15:00 MST  
**Request Priority:** Priority 1 - Processed within 0.25 hours from submission time  
**Processing Status:** **Completed**  
**Processed Date:** 08-Mar-2017 15:10 MST  
**Archive Status:** Online

**Request Record Details**

| Category                  | Record Count | Display Record(s)                 | Download Record(s)                 |
|---------------------------|--------------|-----------------------------------|------------------------------------|
| <b>Error Records:</b>     | 0            |                                   |                                    |
| <b>On Hold Records:</b>   | 0            |                                   |                                    |
| <b>Processed Records:</b> | 2            | <a href="#">Display Record(s)</a> | <a href="#">Download Record(s)</a> |
| <b>All Records:</b>       | 2            | <a href="#">Display Record(s)</a> | <a href="#">Download Record(s)</a> |

Source information above is provided in the standard csv file format.

Buttons: **Deactivate All Events**, **Create a birth certificate**, **Back**

9. If you clicked **Display Records**, the following will appear:

a. If there were no errors, you will see the screen below. To view more information, move the scroll bar to the right.

| Line# | COMMENT                           | COLOUR | SOURCE_ACCOUNT | EVENT_TYPE | TAG_TYPE | TAG_END | SEX | EVENT_DATE   | DOB | METHOD | TAG_START             | BR |
|-------|-----------------------------------|--------|----------------|------------|----------|---------|-----|--------------|-----|--------|-----------------------|----|
| 1     | Processed: Successfully Processed |        | A0397991       | Birthdate  | C        |         | B   | 201102050100 | CS  |        | 000000124000299971344 |    |

b. If there were errors, the error code and message will appear. To view more information, move the scroll bar to the right.

c. If you are unsure of what an error message means or how to correct it, click [HERE](#) for a list of common error messages and their solutions, or feel free to contact CCIA. [Click here](#) for CCIA contact information.

d. Click here, to return to the **Request Details** screen.

| Resolved | Line# | EVENT_TYPE | EVENT_DATE   | SOURCE_ACCOUNT | TAG_START | TAG_TYPE | ALT_TAG   | ALT_TAG_TYPE | ALT_TAG2 | ALT_TAG_TYPE2 |
|----------|-------|------------|--------------|----------------|-----------|----------|-----------|--------------|----------|---------------|
|          | 1     | CROSSREF   | 201408151447 | A0397991       | 299972616 | C        | 299972657 | C            |          |               |

This concludes **Transaction Details**, to return to the main menu [click here](#).

This concludes **Transaction Status and Results**. For more CLTS database user guides, [click here](#) or visit <http://support.canadaid.ca>.